**Course Outline – Revision 1**

**Course:** MOS 3384B (Personnel Recruitment and Selection)

**Section:** 001, 002

**Instructor:** Livia Veselka

**Revision Date:** March 24, 2020

Given the University’s directive to move all Winter 2020 classes online beginning Wednesday, March 18, it is necessary to revise the course outline for the course specified above. The purpose of this document is to communicate these revisions in a clear and concise manner. This document serves as a formal revision to the course outline and any revisions to the grading scheme supersede previously agreed-upon course requirements.

**Table 1: Course Schedule**\*

|  |  |  |  |
| --- | --- | --- | --- |
| **Week of** | **Original course content / learning outcomes** | **Revised course content / learning outcomes** | **Revised means of delivery** |
| March 9 | In-class group presentations | N/A | N/A |
| March 16 | In-class group presentations | Group report completion | online |
| March 23 | Testing and other assessments  (in-class lecture) | Testing and other assessments  (online lecture) | online |
| March 30 | Interviewing and decision-making (in-class lecture) | Interviewing and decision-making (online lecture) | online |

\* This schedule is considered binding as of March 18, 2020.

**Table 2: Course Grading Scheme**†

|  |  |  |  |
| --- | --- | --- | --- |
| **Assessment/Component** | **Original weight** | **Revised weight** | **Revised date or due date** |
| Exam 1 | 35% | 45% | Completed |
| Group project (presentation/report) | 20% | 35% | April 8, 2020 |
| Exam 2 | 45% | 20% | April 8, 2020 (online) |
|  |  |  |  |
|  |  |  |  |

† Note that previously completed assessments may have been re-weighted. Since alternatives to final exams are still under discussion, this scheme may need to be revised. Any revisions will be announced as “Revision 2” by April 3, 2020.

Approved by Department: [name of Chair or Undergrad Chair] March ??, 2020

Approved by Faculty of Science: [Dean’s-office reviewer if necessary] March ??, 2020